

# Intake Paperwork EXPLAINED

## How It Works

### Age 15 +

When was paperwork completed?



before showing up

during appointment

Adult & Teen Intake  
Form A

Adult & Teen Intake  
Form B

### Under 15

When was paperwork completed?



before showing up

during appointment

Minor Intake  
Form A

Minor Intake  
Form B

## Core Forms

1. Disclosure & Consent to Treatment
2. Notice of Privacy Practices
3. Telehealth Disclosure & Consent
4. Financial Policy & Charge Authorization
5. Coordination of Care

### Early birds share more

Form A includes a preliminary history

Folks who do paperwork at the appointment are short on time, so this gets omitted.

### Minors need decision-makers

Minor versions include the *Direction for Treatment of Minors*

You get an **A**  
for doing your  
paperwork  
**on time!**

